

**Audacious Divas
Board Meeting 04/28/15
Meeting Minutes**

Attendees:

Debbi Shaffer – Board Chair, Treasurer
Tammy Musselwhite – President, Secretary
John Cummings – Vice President

Call to Order 7:40 p.m.

- I. Reviewed minutes from previous meetings
 - A. *Motion made by Debbi to accept meeting minutes from December 2014 meeting, as amended*
 1. 2nd by Tammy
 2. Passed: 3 yes, 0 no
 - B. *Motion made by Debbi to accept meeting minutes from February 2015 meeting, as amended*
 1. 2nd by Tammy
 2. Passed: 3 yes, 0 no

- II. Debbi provided updates on Celtic Pink Ribbon
 - A. *North Texas Irish Festival – total sales \$1,056.00*
 - B. *Shamrock Festival – total sales \$490.00*
 - C. *New page added to Celtic Pink Ribbon website for musician submissions for Volume IV*
 1. Three submissions have been received
 - D. *Need additional volunteers to assist with sales at Celtic Fling*
 - E. *Total sales to date for Volume III are \$1,846.95.*
 - F. *An article on Celtic Pink Ribbon being written by John Taylor for submission to The Irish Edition magazine*
 - G. *Need to purchase a new tent frame for festival sales*
 1. **Action for Tammy – verify size of tent stand currently in storage to see if it is the correct size**
 - H. *Certificate of insurance has been secured for Penn-Mar Festival*

- III. Tammy provided status of missing deposit from 2014 Cooking for a Cure
 - A. *Investigation with Bank of America shows that funds were never transferred*
 - B. **Action for Tammy – deposit \$100 from Bank of America to cover missing funds**
 - C. **Action for Debbi – continue to monitor PNC account to verify original deposit does not show up**

- IV. Discussed status of Blogs by Board members for the Audacious Divas' Website
 - A. *Blogs without content have been hidden on the website until such time as content is ready to be added*
 - B. **Action for Tammy and John – write blogs**

- V. Motion made by Debbi for new procedures regarding meeting minutes
 - A. *Meeting minutes to be distributed to Board of Directors within 1 week of the meeting*
 - B. *Meeting minutes to be approved by the board via email within 2 weeks of the meeting*
 - C. *Meeting minutes to be posted online within 3 weeks of the meeting*
 - D. *Notification to be made to board if there is to be any delay in proposed procedure*
 1. 2nd by Tammy
 2. Passed: 3 yes, 0 no

- VI. Debbi reported on current status of Audacious Diva financial accounts
- A. *Credit Card Balance – \$0.00*
 - B. *Checking Account Balance – \$1,641.55*
 - C. *CPR Balance – \$2,381.82*
 - D. *990N submitted 03/25/15*
- VII. Debbi brought to the floor the subject of best practices for donation receipts
- A. *A sample receipt was provided to the board for approval*
 1. Motion by Tammy to accept proposed receipt
 - i. 2nd by John
 - ii. Passed: 3 yes, 0 no
 2. **Action for Debbi – edit receipt to create a version to be used for in-kind donations.**
- VIII. Donations
- A. *Motion by Debbi to donate \$1,500.00 from Rathkeltair fundraiser to PA Breast Cancer Coalition for their “Friends Like Me” care packages*
 1. 2nd by Tammy
 2. Passed: 3 yes, 0 no
 - B. *Business Development/Promotion donations made*
 1. \$100 sponsorship of Searson’s new CD, approved via email
 2. \$300 Hole Sponsorship at Divot Charities Golf Tournament 5/16/15, approved via email
- IX. John provided status on current search for an accountant
- A. *Previously identified candidates were not good fits*
 - B. *Interviews with all board members will be set up once additional candidates have been identified*
 - C. *Debbi advised that once an accountant has been chosen, she wishes to change her position on the board to Board Chair/Communications chair, and remove the treasurer duties from her current position*
- X. John suggested using Network for Good a platform to accept donations via AudaciousDivas.org
- A. *Board determined that additional research is needed before further decision is made and tabled for further discussion at the May meeting*
 - B. **Action for all board members – research further before May meeting**
- XI. Tammy provided Updates on Cooking for the Cure 2015
- A. *Motion made by Tammy to donate proceeds from Cooking for the Cure 2015 to Ovarian Cancer National Alliance*
 1. 2nd by Debbi
 2. Passed: 3 yes, 0 no
 - B. *Tammy will update the Flyer and post at the Capital Yacht Club*
 - C. *Tammy will create a Facebook event and send invites out the first week of May*
 - D. *Raffle Donations*
 1. A number of items have been collected so far
 2. Letters and emails with requests for additional items are being sent out
 - E. *Due to Capital Yacht Club being a private club, there will not be a web page or calendar entry on the Audacious Divas website*

XII. Upcoming Fundraisers

- A. *Debbi advised that due to her schedule there will not be a Paint Ireland Pink Fundraiser this year*
- B. *Tammy is further investigating doing a Murder Mystery fundraiser at Capital Yacht Club*

XIII. Motion made by Debbi to add additional Board Members

- A. *Debbi nominated Kim Best and Anita Maginniss*
- B. *Action for John and Tammy – submit any additional nominations to the board by May meeting*
- C. *There will be a vetting period of all nominees' skills and interest through June*
- D. *Current board will vote on nominees at the July meeting*
- E. *Amendments will be made to By-Laws once new members are voted to the board*

Meeting adjourned 8:32 p.m.